



# LOUISIANA DELTA

COMMUNITY COLLEGE

Office of the Dean of Instruction

## Final Exam Schedule & Guidelines Fall 2023

**Effective Date: August 17, 2023**

**Revised Date: August 16, 2023**

### Purpose

Louisiana Delta Community College utilizes a wide variety of instructional methods for Fall 2023 courses. Traditional on-site instructional methods along with hybridized virtual attendance courses, synchronous online, and web-based asynchronous online courses are employed. To accommodate the variety of course delivery methods, final exams will be administered throughout the last two weeks of the term. The final examination guidelines and the Final Exam Schedule are intended to provide flexibility for students and faculty while minimizing course conflicts.

### Scope

Entire college community and all campus locations

### Guidelines

- All final exams must be completed no later than Friday December 1, 2023.
- Science laboratory final exams will be scheduled for the last regularly scheduled meeting period November 20-22. If the instructor deems it necessary to postpone a final exam due date, the exam may be scheduled for a later date through Friday December 1 (last day of the fall 2023 term). However, caution should be exercised by the instructor to minimize conflict with other scheduled examinations.
- Developmental education (ENGL 095/099 and MATH 095/099) final exams will be scheduled, *at the earliest opportunity*, on the last day of regularly scheduled instruction during the days of November 20-22. If the instructor deems it necessary to postpone a final exam due date, the exam may be scheduled for a later date through Friday December 1 (last day of the fall 2023 term). However, caution should be exercised by the instructor to minimize conflict with other scheduled examinations.

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- FRST 100 (Freshman Studies Seminar) and ORNT 1000 (Freshman Seminar) final exams will be scheduled, *at the earliest opportunity*, on the last day of regularly scheduled instruction during the days of November 20-22. If the instructor deems it necessary to postpone a final exam due date, the exam may be scheduled for a later date up through Friday December 1 (last day of the fall 2023 term).
- For web-based final exams administered electronically, instructors should provide students with a minimum of three days (72 hours) to access and complete their final exam.

All other on-campus and online credit-bearing course final exams will be administered as indicated by the Fall 2023 Final Exam Schedule. Any deviation from the schedule must be authorized by the instructor and approved by the appropriate academic supervisor.

Frank D Boone, MS  
Dean of Instruction

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Louisiana Delta Community College					
FINAL EXAM SCHEDULE					
Fall 2023					
<i>(R = Thursday)</i>					
Day of Exam	Date	Class Meeting Days	Class Start Time	Start Time of Final Exam	End Time of Final Exam
Monday	11/27/2023	MW, MWF, MTWR, MTWRF	8:00 AM	8:00 AM	9:50 AM
		M, W, F, MWF, MTWR, MTWRF	10:00 AM	10:00 AM	11:50 AM
		MWF, MTWR, MTWRF	12:00 PM	12:00 PM	1:50 PM
		MW, MTWR	12:30 PM	12:00 PM	1:50 PM
		MW, MTWR	2:00 PM	2:00 PM	3:50 PM
		MW	2:30 PM	2:00 PM	3:50 PM
		M, MW, MTWR	5:00 PM	5:00 PM	6:50 PM
		M, MW, MTWR	6:00 PM	7:00 PM	8:50 PM
Tuesday	11/28/2023	M, MW, MTWR	6:30 PM	7:00 PM	8:50 PM
		TR	8:00 AM	8:00 AM	9:50 AM
		T, TR	11:00 AM	11:00 AM	12:50 PM
		TR	11:30 AM	11:00 AM	12:50 PM
		TR	2:00 PM	2:00 PM	3:50 PM
		TR	5:00 PM	5:00 PM	6:50 PM
		T, TR	6:30 PM	7:00 PM	8:50 PM
Wednesday	11/29/2023	TR	6:45 PM	7:00 PM	8:50 PM
		M, W, F, MWF, MTWR, MTWRF	9:00 AM	9:00 AM	10:50 AM
		MW, MTWR	9:30 AM	9:00 AM	10:50 AM
		F, MW, MWF, MTWR, MTWRF	11:00 AM	11:00 AM	12:50 PM
		M, MW, MWF, MTWR, MTWRF	1:00 PM	1:00 PM	2:50 PM
		M, MW, MTWR	3:30 PM	3:30 PM	5:20 PM
		W	5:30 PM	5:30 PM	7:20 PM
Thursday	11/30/2023	W	6:30 PM	6:30 PM	8:20 PM
		T, TR	9:30 AM	9:30 AM	11:20 AM
		T, TR	12:30 PM	12:30 PM	2:20 PM
		TR	3:30 PM	3:00 PM	4:50 PM
		R	6:00 PM	6:30 PM	8:20 PM
Friday	12/1/2023	<b>FACULTY GRADING DAY / MAKE-UP EXAMS / TESTING ACCOMMODATIONS PER INSTRUCTOR</b>			

- \* GRADES ARE DUE TO ENROLLMENT SERVICES or STUDENT AFFAIRS offices (at all campus locations) BY 12 NOON MONDAY DEC 4, 2023.
- \*\* Any deviation from the exam schedule must be authorized by the instructor and approved by the appropriate academic supervisor.
- 1) Laboratory finals will be administered during the last lab meeting during the period of November 20-22.
  - 2) Developmental Education (MATH 095/099 and ENGL 095/099) final exams will occur during the last class period November 20-22.
  - 3) FRST 100 (Freshman Studies) and ORNT 1000 final exams will occur on the last class meeting day Nov 20-22.
  - 4) Online courses, Dual Enrollment, Allied Health, and other career/technical education (CTE) course final exams will occur during finals week at a scheduled time and location as determined by the instructor and approved by the appropriate academic supervisor.

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